



Registered Nurse

Social Services Division

ACCOUNTABILITIES: To assess, document, track, and ensure medical and dental care of children in the care of LCCS, consistent with agency and governmental requirements, medical best practice, utilizing medical case management.

ESSENTIAL DUTIES:

Performs and documents placement medical screenings in order to prevent possible transmission of common childhood communicable diseases and identifies any symptoms of illness, injury, or maltreatment. Makes medical follow-up recommendations based on placement medical screen and other available medical related information.

Reviews all medical exams/reports/records received, on children with non-complex mental and medical conditions identifies missing information and provides follow-up on any identified problems and issues. Obtains medical/social history and maintains communication with LCCS staff, caregivers, community agencies, physicians, and hospitals to provide and acquire health related information. Completes and updates medical information in SACWIS and requests additional medical information as needed. Monitors and documents physical exams, dental exams, and immunizations according to ODJFS mandates and agency requirements. Facilitates initial authorization and monitors follow-up for children who require limited psychotropic medication (s) interventions. Assures that surgery second opinions are completed through consultation with LCCS medical consultants, physicians, caseworkers, caregivers, and agency Executive Director. Maintains frequent contact with the significant adults and medical professionals as needed including home visits. Maintains documentation of nursing activities and monitors/logs abuse exams and second opinions of LCCS medical consultant. Records abuse information on database.

Provides education, in-service training, and guidance to LCCS staff, caregivers, parents, children, and other persons as identified regarding pediatric/adolescent health issues, including participating in ad reviews, family conferences, internal/external meetings, and committees.

NON ESSENTIAL DUTIES: Provide court testimony as needed and assists with the preparation of medical information for the Legal Department. Performs other related duties as assigned.

ESSENTIAL BEHAVIORS: Ability to achieve position goals by utilizing knowledge of nursing and medical procedures, assessments, CPR and First Aid. Maintains harmonious relationships and communication with clients, staff, caretakers, community representatives, and other professionals.

MINIMUM QUALIFICATIONS: Valid Ohio R.N. license. Experience in Pediatrics preferred. Knowledge of ambulatory health care helpful. Experience performing health histories, developmental & mental health screens, physical assessments & communicable disease screens or ability to learn. Ability to receive certification and teach CPR and First Aid. Physical exam will be required once a job offer is made. May be required to work other shifts for vacation and leave coverage. Ability to work effectively in a multi-cultural work environment required. Must possess the ability to utilize computer technology to access information and produce reports.