



OFFICE OF THE LUCAS COUNTY CHILD PROTECTION OMBUDSMAN

Complaint Form

The Lucas County Child Protection Ombudsman is not the first person you should contact to report a concern involving Lucas County Children Services (LCCS). You are required to attempt to resolve your concern directly with LCCS before filing a complaint with the Office of the Lucas County Child Protection Ombudsman. If you have been unsuccessful in resolving your concern by meeting with your assigned caseworker, his or her assigned supervisor and the assigned department manager, please fill out this form to request assistance from the Office of the Lucas County Child Protection Ombudsman. You may submit your completed form, along with any relevant supporting documents, via mail (1946 North 13th Street, Suite 420, Toledo, Ohio 43604) or e-mail (JSheriff@nwoca.net).

Full Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone Number(s): _____ **Email:** _____

I want to remain anonymous* YES NO

**You have the right to submit a complaint anonymously without providing your name or contact information. However, doing so is strongly discouraged because not having a way to contact a complainant for follow-up questions can make an independent investigation very difficult or, in many cases, impossible. The Office of the Lucas County Child Protection Ombudsman respects your privacy and will not divulge your identity if you check the "I want to remain anonymous" box.*

Assigned LCCS Caseworker(s):

Complaint Summary:

How did you hear about the Office of the Lucas County Child Protection Ombudsman?

LCCS Community Event Family/Friend Other: _____

Please summarize the steps you have already completed, preferably in a timeline, to attempt to resolve your complaint directly with LCCS:

What solution(s) or change(s) are you seeking to resolve your reported concern(s)?

I hereby affirm that all of the information reported on this Complaint Form is true and accurate to the best of my knowledge. I also understand that the Lucas County Child Protection Ombudsman is not my private attorney and cannot provide legal advice of any kind. Finally, I understand that if any investigation is initiated by the Lucas County Child Protection Ombudsman, I may be asked to sign another form authorizing the release of confidential information to the Office of the Lucas County Child Protection Ombudsman.

Signature

Date