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**MINUTES OF LUCAS COUNTY CHILDREN SERVICES BOARD**  
**Regular Meeting Held September 18, 2019**

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The regular meeting of the Lucas County Children Services Board was held at 705 Adams Street, 3:00 P.M.

**Members Present:** Ms. Allen, Ms. Arnold, Ms. McCollough, Ms. Moore, Rev. Dr. Perryman, Mr. Ridi, Mr. Schinharl,  
Ms. Vasquez, Ms. Wilson

**Member(s) Absent:** Ms. Cowell and Mr. Sykes

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Ms. Wilson called the September 18, 2019 regular meeting of the LCCS Board to order. Roll Call was taken. A quorum was present.

**INTRODUCTION OF NEW EMPLOYEES**

Glenda Brown – Clerical Assistant – Department of Family Services

Janna Waltz – Staff Attorney – Legal Department

**APPROVAL OF MINUTES**

Ms. Wilson asked for a motion to approve the August 21, 2019 minutes. Rev. Dr. Perryman made a motion for approval. Mr. Schinharl seconded. Ms. Wilson asked those in favor of the motion to signify by saying aye, those opposed nay. Motion unanimously carried.

**COMMITTEE REPORTS**

**Personnel Committee**

This committee did not meet this month.

The next committee meeting is scheduled for TBD at 3:30 p.m. in Conference Room 509.

**Services and Programs Committee**

Ms. Moore reported out for this committee.

- Sheila Gibbs and Donna Seed reported out on Trauma Informed Care.
- Yvette Muhammad gave a report on foster home numbers and Sherry Dunn gave handouts of recruitment events for the remainder of the year (these documents were attached to your board packets).
- No foster parent meetings were held in the summer. Will re-engage with Mr. Foster to meetings in the fall.
- LCCS has been accepted into Ohio START Program.
- The opioid epidemic is still prominent and scenarios of problems the agency is facing were shared.

The next committee meeting is scheduled for Wednesday, October 9, 2019 at 3:00 p.m. in Conference Room 521.

**Fundraising Committee**

Ms. Wilson reported out for this committee.

- 100 Women (and a few good men) event October 22 at Inverness Club from 8:00 – 9:30 AM with Ashley Futrell as our keynote speaker. Presenting Sponsors are First Federal Bank, Prosecutor Julia Bates and Lucas County Children Services Community Development Department. Tickets are on sale now; don't wait, they sell quickly!
- Trunk or Treat will be held October 26 from 12:00 – 2:00 PM. The board will be doing a similar set up with pizza and water.
- Discussed the CARES awards. Will begin working on choosing honorees earlier than in the past and choosing a date and location.

The next committee meeting is scheduled for Monday, October 7, 2019 at Noon in Conference Room 521.

## Finance Committee

In Ms. Cowell's absence, Ms. Jackson gave the Finance Report.

### **Finance Committee Agenda:**

1. Opioid Lawsuit Update (Cara Wall, LCCS's legal counsel from the law offices of Zoll & Kranz)
2. Kinship Navigator Funding
3. Fiscal Training (State and Annual Board)
4. Walmart Vouchers

Refer to Finance Committee Meeting minutes in your folder.

### **Financial Summary:**

For the month of August, revenue was \$15.4M (\$15,385,475.45) with expenditures of \$3.6M (\$3,608,600.48). The total fund balance increased by approximately \$11.8M (\$11,776,874.97), resulting in an ending fund balance of at the end of August \$17.4M (\$17,418,228.42).

### **Revenue:**

Total Revenue for the month was \$15.4M (\$15,385,475.45).

We received Local Receipts of \$11.7M (\$11,665,521.44).

- \$11.61M (\$11,612,115.98) relates to our 2<sup>nd</sup> half real-estate tax collections from the county auditor.
- The rest came from social security and SSI (\$52,844.71 was for social security and SSI and \$560.75 represents other income).

Federal revenues received for the month (2.8m) \$2,804,887.18:

- \$2.0M (\$2,069,930.25) was our Title XX TANF transfer based on the April – June 2019 non allocated cost on the COF.
- \$379K (\$378,532.55) was our July foster care maintenance reimbursement.
- \$20K (\$20,383.22) was for April - June 2019 Medicaid expenses reimbursement.
- \$336K (\$336,041.16) on the federal reimbursement line is made up of our monthly and quarterly receipt, the breakdown are as follows:
  - April – June 19 Regional training expenses reimbursement of \$100K (\$99,546.74).
  - Title IV-B and title IV-B Admin of \$62K ( \$62,110.92)
  - Federal Chaffee of \$54K (\$54,376.17)
  - June 19 expenses reimbursement of \$52K (\$52,159.09) for the Kinship Child care program from LCJFS.
  - Emergency special allocation assistance – Reunification (direct and operating) of \$22,236.47
  - Emergency special allocation assistance – preservation (direct and operating) of \$20,579.29
  - Tanf IL of \$6,561.49
  - \$8,850 in Foster Parent training for July expenses.
  - \$360.41 in federal Adoption Subsidy expenses for July expenses.
  - \$1,562.85 in Post Adoption Special services subsidy for July expenses.
  - April – June qtlly reimbursement is made up of Caseworker visits and caseworker admin of \$7,697.73

State revenues received for the month were \$915,066.83:

- \$866K (\$866,325) represents the balance of our 1<sup>st</sup> qtr. SFY 20 SCPA advance allocation.
- \$49K (\$48,741.83) in the reimbursements line is made up of:
  - \$33K (\$33,182.24) for regional training center April – June 19 expenses reimbursement.
  - \$14,271.92 in the state portion of the emergency special assistance allocation expenses for April – June 19.
  - \$766.72 in the state portion of the Federal Chaffee expenses for April – June 19.
  - \$520.95 in the state portion of the post adoption special services subsidy for July 19 expenses.

### **Expenses:**

Total Expenditures for August were \$3.6M (\$3,608,600.48).

For the month of August payroll and related costs \$2.1M (\$2,147,815.81).

- Head and FTE counts at end of Aug were 368 and 350.63 compared to July at 352 and 336. - New case workers
  - Overtime for the month was \$25K (\$24,818.75) compared to \$26K (\$25,812.42) in July, a decrease of \$1K (\$993.67)
  - Vacation payout in August was \$13K (\$13,452.14)
- Placement Contract Cost was \$912K (\$911,520.89). This was an increase of \$34K (\$34,259.06) over last month actual and under the current month budget by \$235K (\$235,026.11).
- Other Contract cost for the month \$40K (\$39,647.08) compared to a current month budget of \$113K (\$112,955.07); child welfare and Admin contracts line were low on spending
- Other cost of care for the month was \$203K (\$202,795.69) compared to a current month budget of \$208K (\$207,967.00); month budget and month actual were closely aligned.
- Other Operating costs for the month was \$307K (\$306,821.01) compared to a current month budget of \$299K (\$298,760.35); month budget and month actual also closely aligned in this category.

#### **Year to Date:**

At the end of August our fund balance increased by approximately \$11.8M (\$11,776,874.97) resulting in an ending fund balance of at the end of August of \$17.4M (\$17,418,228.42).

Actual YTD Revenue at the end of August was \$38.2M (\$38,227,856.84) compared to a budget of \$38.7M (\$38,770,491.32). Therefore, Actual 2019 Revenue (\$543K) \$542,634.49 under YTD budget.

Actual YTD Expenditures at the end of August were (\$29.1M) \$29,146,095 compared to a budget of (\$31.3M) \$31,272,750. Therefore, Actual 2019 Expenditures \$2.1M (\$2,126,655.41) under YTD budget.

Our YTD fund balance was budgeted at \$15.8M (\$ 15,834,207.49) compared to an actual fund balance of \$17.4M (\$17,418,228.42) which is a favorable increase of \$1.6M (\$ 1,584,020.93) over the budgeted amount. The ending fund balance represents 145.22 days of Agency spending (approximately 4.84 months).

#### **DONATION ACCOUNT**

|                                                            |                |
|------------------------------------------------------------|----------------|
| Balance in the Donation account at beginning of August was | \$1,098,716.40 |
| Interest Paid by bank for the month was                    | 296.28         |
| Deposits (Donations) for the month were                    | 0.00           |
| Withdrawals for the month were                             | 0.00           |
| Ending Cash on hand at 07/31/2019 was                      | \$1,099,012.68 |

#### **COMMITTEE FOR CHILDREN**

|                                     |              |
|-------------------------------------|--------------|
| Beginning Balance was               | \$ 28,270.05 |
| Deposits for the month were         | 3,350.00     |
| Disbursements for the month were    | 0.00         |
| Ending balance as of 07/31/2019 was | \$ 31,620.05 |

#### **EXECUTIVE DIRECTOR ACCOUNT**

|                                     |              |
|-------------------------------------|--------------|
| Beginning Balance was               | \$ 22,634.35 |
| Deposits for the month were         | 0.00         |
| Disbursements for the month were    | 7,304.40     |
| Ending balance as of 07/31/2019 was | \$ 15,329.95 |

Ms. Wilson asked for a motion to approve the Donation Account Report. Ms. Arnold made a motion for approval. Ms. Vasquez seconded. Ms. Wilson asked those in favor of the motion to signify by stating aye, those opposed nay. Motion unanimously carried.

The next committee meeting is scheduled for Tuesday, August 13, 2019 at 11:00 a.m. in Conference Room 521.

#### **OLD BUSINESS**

None

## NEW BUSINESS

None

## CHAIR'S REPORT

- Ms. Wilson appreciates everyone who attended the Mud Hens event.
- Would like to start discussions about whether we want to go on the ballot next year. The levy is not up until 2021, but next year might still be a good year to go. It is a five year levy that we are looking at.
- The Board Retreat is on September 24 from 11:30 – 4:00 PM. We will be looking at the Strategic Plan briefly and not spending a lot of time on that. We will look at some financials and spend some time talking about the board and where we see ourselves in the future. We will be looking at the different committees and see if they are still appropriate; do we have to add committees or do we need to change them.
- Jane Moore will be not be seeking reappointment and will be stepping down at the end of this year. The Commissioners are going to officially thank her for all of her time, dedication and hard work at their meeting on December 3. Hopefully you all have received the invitation to this and can attend.
- If we keep the Services and Programs Committee, Kathy Vasquez has agreed to chair that committee.

## EXECUTIVE DIRECTOR'S REPORT

- ODJFS Director Kimberly Hall is planning a field visit to LCCS, ODJFS and the office of Workforce Development in November or December. Ms. Hall previously served as senior vice president of administration and general counsel at Columbus State Community College before her appointment last January to the governor's cabinet. Board members are welcome to take part in meetings and discussions during her visit.
- PCSAO hosted another round of meetings in Columbus. One of those meetings with the ODJFS fiscal department focused on the launch of a new statewide training program known as the Integrated Children Services/County Finance Program. The effort is meant to streamline and standardize many practices at county agencies.
- Another meeting rolled out the governor's priorities with measurable outcomes related to the increased investment in the state's child protection allocation. There are ongoing discussions to establish baselines with certain practice, system, and outcome measurements. In other words, with increased funding comes increased accountability for measuring success.
- There is no reportable progress on state and federal legislation related to Families First. Many statewide committees continue to discuss implementation strategies for Ohio's roll-out, which is still set for October 2021. Many LCCS leadership team members serve on those committees.
- LCCS received word it was approved to join Ohio START program, which brings up to \$170,000 in state grant funding. LCCS is one of 14 new counties to join, which is now 46 counties statewide. Ohio START (Sobriety, Treatment, and Reducing Trauma) is an intervention program that provides specialized victim services, such as intensive trauma counseling, to children who have suffered victimization with substance abuse of a parent being the primary risk factor. The program also assists parents of children referred to the program with their path to recovery from addiction.
- LCCS received a letter this month informing the agency of continued funding of the 30 Days to Family pilot project through June 30, 2021. LCCS became part of the second cohort of counties earlier this year, joining other northern Ohio child protective agencies (Hancock, Lorain, Sandusky, and Wood) participating in the program. 30 Days to Family, in effect, widens the search capabilities for relatives to care for kids in crisis.
- Another set of billboards featuring the Lucas Co. sheriff and me began running Monday Sept. 16 promoting the need for foster parents in light of the opiate epidemic. These will run six weeks and coincide with our fall round of pre-service training. The sheriff is funding this round through DART program donations. Another round will run in January to coincide with winter training.
- LCCS celebrated Child Welfare Worker Appreciation Week Sept. 9-13 with a variety of activities. The SEE Committee gave out goodies with special messages each day, along with decorating many of the floors. T-shirts were given to all LCCS staff with a team photo taken Friday. Friends of LCCS participated with a cookies-and-cake reception on Friday as well. An all-staff photo was taken Friday on the courthouse lawn with everyone wearing new T-shirts.
- LCCS has given out roughly 850 backpacks with school supplies to kids on caseload through caseworkers. Donations continued to roll in throughout August. There are still plenty of backpacks left in storage for children who come on caseload throughout the academic year.
- A candy collection is underway for Trunk-or-Treat. There is a donation drive with the winning floor receiving a pizza party for the most candy contributions. Trunk sign-ups also are underway with staff. HS and adult volunteers will staff the event so LCCS employees can focus on trunks.

## IN THE MEDIA

First Friday                      ODJFS statewide newsletter article on art mural.

*Toledo Blade*                      Photo of Siti Dotson's daughter and LCCS staff throwing candy during African-American Festival Parade.

## ADJOURNMENT

Ms. More made a motion to adjourn. Mr. Ridi seconded.  
We stand adjourned.

Respectfully submitted,



Kathy Vasquez, Board Secretary