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**MINUTES OF LUCAS COUNTY CHILDREN SERVICES BOARD**  
**Regular Meeting Held July 17, 2019**

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The regular meeting of the Lucas County Children Services Board was held at 705 Adams Street, 3:00 P.M.

**Members Present:** Ms. Allen, Ms. Arnold, Ms. McCollough, Ms. Moore, Rev. Dr. Perryman, Mr. Ridi, Mr. Sykes,  
Ms. Vasquez, Ms. Wilson

**Member(s) Absent:** Ms. Cowell and Mr. Schinharl

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Ms. Wilson called the July 17, 2019 regular meeting of the LCCS Board to order. Roll Call was taken. A quorum was present.

**EXECUTIVE SESSION**

A motion was made by Ms. Moore to go into Executive Session to discuss a personnel matter that is to be kept confidential.

Seconded by Mr. Sykes.

Roll Call: All Board members present with the exception of Ms. Cowell and Mr. Schinharl.

**OPEN SESSION**

Ms. Vasquez made a motion to come out of Executive Session. Mr. Sykes seconded.

Roll Call: All Board members present with the exception of Ms. Cowell and Mr. Schinharl.

No action coming out of Executive Session.

**INTRODUCTION OF NEW EMPLOYEES**

DeAnna Parker – PT Emergency Services Caseworker – Intake Department

**PROMOTIONS**

Becky Yarnell – Supervisor, Unit 07

Sarah Hall – Supervisor, Tuesday-Friday Night Intake

**APPROVAL OF MINUTES**

Ms. Wilson asked for a motion to approve the June 19, 2019 minutes. Mr. Sykes made a motion for approval. Ms. Allen seconded. Ms. Wilson asked those in favor of the motion to signify by saying aye, those opposed nay. Motion unanimously carried.

**COMMITTEE REPORTS**

**Personnel Committee**

Mr. Sykes reported out for this committee.

- PGO has requested the Media & Digital Communication Specialist be included in the bargaining unit. Management will agree to this request.
- AFSCME has requested the Scheduler position be included in the bargaining unit. Management is still reviewing/discussing this issue.
- Ms. Reese will have Leadership coaches come to the agency for leadership development trainings with the goal of having a coach for each newly or recently appointed management staff person.
- Deputy Director position description was discussed with Ms. Reese asking for feedback from the Board regarding positions that will report directly to the Deputy Director. Ms. Reese will continue to be the spokesperson/face of the agency for media and community relations.

The next committee meeting is scheduled for Monday, August 5, 2019 at 3:30 p.m. in Conference Room 509.

**Services and Programs Committee**

Ms. Moore reported out for this committee.

- Family First updates.
- Wendy Spoerl from Adopt America discussed services provided to agencies and families.
- Discussion on the Strategic Plan. Ms. Reese to determine the frequency for updating the board on this plan whether it is quarterly or every six months.

- Mr. Foster reported that issues discussed in the foster parent meeting were promptly worked out with Ms. Reese.
- Ms. Moore would like the Services and Programs Committee meeting dates to be changed to the first or second Wednesday of the month.

The next committee meeting is scheduled for Wednesday, August 14, 2019 at 3:00 p.m. in Conference Room 521.

### **Fundraising Committee**

Ms. Wilson reported out for this committee.

- Debbie Barnett attended so a lot of the meeting pertained to the 100 Women and a Few Good Men event. No decision on date. Location will be The Inverness Club. Hoping to have Connie Schultz as our Keynote Speaker.
- Mud Hens event August 22, 2019. Tickets can be purchased online at [MudHens.com/LCCS19](http://MudHens.com/LCCS19).
- Other events in the beginning stages include:
  - Sandpiper event
  - DFS wants to do a t-shirt drive
  - DFS will also hold a taco event in the fall
  - Craft Fair is set for November 1 on the 4<sup>th</sup> floor crossover.

The next committee meeting is scheduled for Monday, July 29, 2019 at Noon in Conference Room 521.

### **Finance Committee**

In Ms. Cowell's absence, Ms. Jackson gave the Finance Report.

#### **Finance Committee Agenda:**

State Budget

Financial Results

There was also a walk-on discussion on the Director's Account. It was decided by committee members that the finance team should include in their reporting the Director's Account at each finance committee meeting starting next month.

#### **Financial Summary:**

For the month of June, revenue was \$2.8M (\$2,826,013.02) with expenditures of \$3.9M (\$3,889,655.17). The total fund balance decreased by approximately \$1.06M (\$1,063,642.15), resulting in an ending fund balance of at the end of June \$8.60M (\$8,598,164.25).

#### **Revenue:**

Total Revenue for the month was \$2.8M (\$2,826,013.02).

We received Local Receipts of \$28K (\$28,175.86):

- \$27K (\$27,265.58) was for social security, SSI, child support and \$910.28 represents other income.

Federal revenues received for the month \$2.8M (\$2,789,185.24):

- \$2.3M (\$2,392,822.62) represents our Oct – December 2018 title IV-E Admin, training and contracts cost reimbursement.
- \$380K (\$379,839.96) was for May 2019 Title 4E Foster care maintenance expenses reimbursement.
- \$16K (\$16,522.66) in other reimbursements is made up of:
  - \$4,279.00 in Non-Recurring Adoption expenses for April 19
  - \$2,548.25 in Post Adoption Special Services Subsidy for April 19
  - \$9,335.00 in Foster Parent training for May 19
  - \$360.41 in federal Adoption Subsidy expenses for May 19

State revenues received for the month were \$8K (\$8,651.92):

- \$3K (\$3,523.50) represents our April expenses reimbursement from Kinnect for our 30 days to family program.
- \$5K (\$5,128.42) in the other reimbursements line represents:

#### **Expenses:**

Total Expenditures for June were \$3.9M (\$3,889,655.17).

- For the month of June payroll and related costs \$2.1M (\$2,177,762.21) (Noting that the month of May represents a 3 pay cycle).

- Overtime for the month was \$23K (\$23,015.10) compared \$34K (\$34,423.79) last month,, a decrease of \$11K (\$11,408.69). There was \$8K (\$7,566.22) paid in vacation and sick payouts in June.
- Headcount and FTE at the end of June were 352 and 336 respectively, compared to 355 and 338.4 at the end of June.
- Placement Contract Cost was \$941K (\$941,279.29). This was an A decrease of \$220K (\$219,697.15) from last month actual and a decrease of \$205K (\$205,264.37) from the current month's budget.
- Other contract costs for the month were \$95K (\$95,248.18) compared to a current month budget of \$113K (\$112,959.07) an underspent of \$18K (\$17,710.89).
- Other cost of care for the month was \$281K (\$281,095.86) compared to a current month budget of \$208K (\$207,967.00) an over spent of \$73K (\$73,128.86). The major overspent was in the daycare with an overspent of \$93K (\$92,583.35). Cumulative to date, this line is still underspent by 8.6%. The spike this month as to do with the kinship daycare funding spending and some prior months service date invoices that were paid because 2 daycare centers were under-staffed.
- Other operating costs for the month were \$394K (\$394,269.63) compared to a current month budget of \$412K (\$411,589.60) with an underspent of just \$17K (\$17,319.97).

#### **Year to Date:**

At the end of June our fund balance decreased by decreased by approximately \$1.06M (\$1,063,642.15), resulting in an ending fund balance of at the end of June \$8.60M (\$8,598,164.25).

Actual YTD Revenue at the end of June was \$22.3M (22,335,774.18) compared to a budget of \$23.1M (\$23,150,303.42). Therefore, Actual 2019 Revenue was \$815K (\$814,529.24) under YTD budget.

Actual YTD Expenditures at the end of June were \$22M (\$22,074,076) compared to a budget of \$23.8M (\$23,807,811). Therefore, Actual 2019 Expenditures were \$1.7M (\$1,733,735.17) under YTD budget.

Our YTD fund balance was budgeted at \$7.6M (\$7,678,958.32) compared to an actual fund balance of \$8.6M (\$8,598,164.25) which is a favorable increase of \$919K (\$919,205.93) over the budgeted amount. The ending fund balance represents 70.50 days of Agency spending.

#### **DONATION ACCOUNT**

|                                                          |                |
|----------------------------------------------------------|----------------|
| Balance in the Donation account at beginning of June was | \$1,096,398.92 |
| Interest Paid by bank for the month was                  | 284.43         |
| Deposits (Donations) for the month were                  | 0.00           |
| Withdrawals for the month were                           | 650.00         |
| Ending Cash on hand at 06/30/2019 was                    | \$1,096,033.35 |

#### **COMMITTEE FOR CHILDREN**

|                                     |             |
|-------------------------------------|-------------|
| Beginning Balance was               | \$29,018.64 |
| Deposits for the month were         | 379.91      |
| Disbursements for the month were    | 1,250.00    |
| Ending balance as of 06/30/2019 was | \$28,148.55 |

Ms. Wilson asked for a motion to approve the Donation Account Report. Ms. Arnold made a motion for approval. Ms. Vasquez seconded. Ms. Wilson asked those in favor of the motion to signify by stating aye, those opposed nay. Motion unanimously carried.

The next committee meeting is scheduled for Tuesday, August 13, 2019 at 11:00 a.m. in Conference Room 521.

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

None

## **CHAIR'S REPORT**

- The back pack campaign is underway for the upcoming school year. The assembly of the back packs will be held on August 6 at 9:00 AM over in the CLC. If anyone is interested in helping with the assembly of the back packs, please be here then.
- If you would like to donate school supplies or back packs, there is a bin right outside of the security booth on the first floor that you can drop them off there.
- Monetary donations can be made payable to Friends of LCCS.

## **EXECUTIVE DIRECTOR'S REPORT**

- As of this writing, the biennial state budget still has not passed. Ohio government is operating on a temporary funding measure while differences are worked out between Gov. DeWine and state legislators. Increased child-related funding is still intact. According to media reports, the sticking points are related to tax cuts, school funding, and how the state pays pharmacies related to Medicaid.
- More than two dozen artists and BGSU art students spent the week of June 8 painting new art murals in the LCCS Outdoor Family Visits area. The group of artists met with LCCS staff to gather ideas, then infused some young, budding artists from LCCS foster care into the effort as a mentoring experience. The murals are hoped to be the starting point for the proposed playground renovations yet to come.
- Meantime, Friends of LCCS received its third grant award for the proposed playground renovations in the Outdoor Family Visits area. The Andersons Fund Supporting Organization has awarded \$15,000 to the project. Other grant requests will be considered by various foundation boards in the coming weeks.
- Cake, punch, and smiles were the order of the day during a graduation reception for the most recent cohort of future LCCS caseworkers on June 28. Four are assigned to assessments, three to DFS. It's the first cohort to graduate the ten-week course under Training and Development Manager Kelly Crampton.
- LCCS had a visit July 2 from the 4H group Dowling, Stitch, Stir and Stock from Luckey, with some handmade blankets the kids did themselves. Those blankets were accepted by Linda Rosenbloom from Family Visits and Jackie Preckler from the clinic to provide comfort to LCCS children when needed. Thanks kids for helping our kids!!
- The annual LCCS back-to-school donation drive got underway July 8 and runs through the end of the month. Friends of LCCS and Buckeye Broadband are assisting in the effort, along with some corporate partners who are holding collections at their workplaces. There is a collection bin in the LCCS lobby or you also can donate money, volunteers can do the shopping for you! Tax-deductible contributions can be made directly to Friends of LCCS. The goal again this year is to build 500 backpacks.
- LCCS Support Services held its annual flower sale June 20 and 21, with the proceeds benefiting the Committee for Children. The vincas are donated each year. The colorful array of annuals that remained will be planted in the Outdoor Family Visits area for parents and children to enjoy.
- The LCCS Foster Recruitment team hosted its second annual ladies luncheon on June 15 at the Ebeid Institute. Thirty "women of faith" attended for food, fun, and fellowship, as they learned more about how they could make a difference in a child's life. Two women filled out inquiry cards to get more information about becoming foster parents.
- The entire LCCS leadership team traveled to Columbus June 28 and 29 to attend the PCSAO summer membership meeting. The leadership team received a briefing on Family First implementation progress, Medicaid managed care preliminary recommendations, tiered treatment foster care, and Cuyahoga County's LGBTQ project and implications for SACWIS. The pending biennial budget was a big topic of conversation, as were other legislation and rules. The Prevention Action Alliance also provided information on medical marijuana and its intersection with child protection. The next PCSAO membership meeting will be Dec. 5-6.
- Strong Man, Gentle Man Campaign Gets Statewide Attention: Last summer's Strong Man, Gentle Man public awareness campaign was recently featured in statewide media, courtesy of the Ohio Public News Service. The campaign grew out of three child deaths in early 2018 as a result of action of the boyfriends of single moms. The message aimed at young males was any child in their care is their responsibility. Some recent serious injuries to children are prompting a reboot of the campaign this summer, including billboards, radio and TV spots, and posters. Director of social services Donna Seed participated in the OPNS story, which can be found at this link: <https://www.publicnewsservice.org/2019-06-24/childrens-issues/it-takes-a-strong-man-to-be-a-gentle-man/a66881-1>. A "mystery" LCCS caseworker is the featured voice in the upcoming TV and radio ads. Let us know if you recognize his voice!

#### IN THE MEDIA

- All of the TV news stations, BCAN and The Blade covered art mural project.
- Cumulus Radio: Donna Seed taped interview about StrongMan/GentleMan.
- Ohio Public News Service: StrongMan/Gentleman Campaign . Donna Seed interview
- M Living Grandparent Kinship Caregivers for August 2019 release (Donna Seed/Amy Galvan/A Relative Caregiver interviews).

#### ADJOURNMENT

The entire board made a motion to adjourn.

We stand adjourned.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Kathy Vasquez", with a stylized, cursive script.

Kathy Vasquez, Board Secretary