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**MINUTES OF LUCAS COUNTY CHILDREN SERVICES BOARD**  
**Regular Meeting Held January 15, 2020**

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The regular meeting of the Lucas County Children Services Board was held at 705 Adams Street, 3:00 P.M.

Members Present: Ms. Allen, Ms. Arnold, Ms. Cowell, Ms. McCollough, Ms. Moore, Rev. Dr. Perryman, Mr. Ridi,
Mr. Schinharl, Ms. Wilson

Member(s) Absent: Ms. Vasquez

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Ms. Wilson called the January 15, 2020 regular meeting of the LCCS Board to order. Roll Call was taken. A quorum was present.

**INTRODUCTION OF NEW EMPLOYEES**

Shivella Vonner – Professional Development Coordinator – Training and Development

Lara Burkett – Administrative Secretary – Fiscal

**APPROVAL OF CONSENT AGENDA FROM DECEMBER MEETING**

Ms. Wilson asked Ms. Roberts to read off the Consent Agenda items. Ms. Wilson asked if there were any items to be removed from the Consent Agenda. Hearing nothing, Ms. Wilson asked for a motion to adopt the November 20, 2019 Consent Agenda. Rev. Dr. Perryman made a motion for approval. Mr. Sykes seconded. The Consent Agenda does not need to be voted on.

**NOMINATING COMMITTEE – Ms. McCollough**

Madam Chair, the Nominating Committee met on Monday, January 13, 2020 and submits the following nominations:

- For Chair: Laura Wilson
- For Vice Chair: Kathy Vasquez
- For Secretary: Johnetta McCollough
- For Treasurer: Suzette Cowell

Nominations are now open from the floor. Are there any further nominations? Hearing none, nominations are closed. Is there a motion to accept the slate as read? Ms. Allen and Ms. Arnold both made a motion together. Ms. McCollough asked those in favor of the motion to signify by stating aye, those opposed nay. Motion unanimously carried. Ms. McCollough asked for a motion to approve the election of the slate of officers. Motion was made by Ms. Arnold made this motion. Since it is coming out of committee, it does not need a second. Congratulations to all!

**FINANCE COMMITTEE – Ms. Cowell**

Ms. Cowell deferred to Ms. Jackson gave the Finance Report.

**Finance Committee Agenda:**

1. December Financial Update
2. Budget Follow-up
3. Oracle Implementation

**Financial Summary:**

For the month of December, revenue was \$2.8M (\$2,815,424.49) with expenditures of \$3.8M (\$3,798,474.32). The total fund balance decreased by approximately \$983K (\$983,049.83), resulting in an ending fund balance of at the end of December \$10.9M (\$10,895,242.67).

**Revenue:**

Total Revenue for the month was \$2.8M (\$2,815,424.49).

We received Local Receipts of \$25K (\$24,819.22).

- Social security, SSI, child support and Juvenile cost share receipts were \$24K (\$24,472.06) and
- Other income was \$347.16

Federal revenues received for the month \$2.8M (\$2,788,098.32). Of the \$2.8M,

- \$2.3M (\$2,374,547.64) represents our April – June 2019 title IV-E admin, training and contracts expenses reimbursement.

- \$386,972.05 was our foster care maintenance expenses reimbursement for Nov.19.
- \$26,578.63 in the reimbursement line was our previous month reimbursement for:
  - Foster Parent training of \$21,530
  - Federal Adoption subsidy of \$360.29
  - Non Re-occurring Adoption expenses of \$1,416.25 and
  - Post adoption special service subsidy of \$3,272.09

State revenues received for the month were \$2,506.95. Of this,

- \$1,416.25 was for Non re-occurring adoption expense reimbursement for Oct. 19
- \$1,090.70 was for Post adoption special service subsidy for Oct. 19

#### Expenses:

- Total Expenditures for December were \$3.8M (\$3,798,474.32). For the month of December payroll and related costs \$2.1M (\$2,104,086.65).
  - Head count and FTE counts were at 372 and 353.63 in Dec. compared to Nov. of 361 and 342.63
  - Overtime for the month was \$29,905.63 compared to \$37,138.32 in Nov, a decrease of \$7,232.69
  - Vacation cash out in Dec. was \$13,887.80
- Placement Contract Cost was \$937K (\$937,007.16) This was a decrease of \$57K (\$57,405.71) compared to last month's actual and under the current month budget by \$210K (\$209,539.84).
- Other Contract cost for the month \$207K (\$207,048.96) compared to a current month budget of \$113K (\$112,956.07), an overspend of \$94K (\$94,042.89). Noting that we There was a timing difference in the administrative contract line's actual vs. budget for the payment of the Prosecutor 2019 contract of \$100K.
- Other cost of care for the month was \$235K (\$234,894.10) compared to a current month budget of \$208K (\$207,967.00); Noting that daycare, food and clothing recorded an overall overspend of about \$32K in these lines.
- Other Operating costs for the month was \$153K (\$315,437.45) compared to a current month budget of \$347K (\$347,161.23); an underspend of \$32K (\$31,723.78.). Noting that timing difference in the equipment related to our VOIP phone implementation accounted for the major underspend.

#### Year to Date:

At the end of December our fund balance decreased by approximately \$983K (\$983,049.83), resulting in an ending fund balance at the end December of \$10.9M (\$10,895,242.67).

Actual YTD Revenue at the end of December was \$48.7M (\$48,693,388) compared to a budget of \$48.4M (\$48,414,621). Therefore, Actual 2019 Revenue \$279K (\$278,766.77) over the annual budget.

Actual YTD Expenditures at the end of December were \$46.1M (\$46,134,611) compared to a budget of \$49M (\$49,049,195). Therefore, Actual 2019 Expenditures \$2.9M (\$2,914,583.95) under 2019 budget.

Our 2019 fund balance was budgeted at \$7.7M (\$7,701,892.11) compared to an actual fund balance of \$10.9M (\$10,895,242.67) which is a favorable increase of \$3.2M (\$3,193,350.56) over the budgeted amount and a \$2.6M (\$2,558,776.56) over 2018 Actual. The ending fund balance represents 86.2 days of Agency spending (approximately 2.83 months).

#### DONATION ACCOUNT

|                                                     |                |
|-----------------------------------------------------|----------------|
| Balance in the Donation account at beginning of Dec | \$1,101,409.41 |
| Interest Paid by bank for the month was             | 189.18         |
| Deposits (Donations) for the month were             | 28,527.14      |
| Withdrawals for the month were                      | 28,280.00      |
| Ending Cash on hand at 12/31/2019 was               | \$1,101,845.73 |

## **COMMITTEE FOR CHILDREN**

|                                     |              |
|-------------------------------------|--------------|
| Beginning Balance was               | \$ 37,941.84 |
| Deposits for the month were         | 638.00       |
| Disbursements for the month were    | 137.72       |
| Ending balance as of 12/31/2019 was | \$ 38,442.12 |

## **EXECUTIVE DIRECTOR ACCOUNT**

|                                     |             |
|-------------------------------------|-------------|
| Beginning Balance was               | \$ 6,807.56 |
| Deposits for the month were         | 0.00        |
| Disbursements for the month were    | 1,297.78    |
| Ending balance as of 12/31/2019 was | \$ 5,509.78 |

Ms. Wilson asked for a motion to approve the Donation Account Report. Rev. Dr. Perryman made a motion for approval. Mr. Schinharl seconded. Ms. Wilson asked those in favor of the motion to signify by stating aye, those opposed nay. Motion unanimously carried.

## **OLD BUSINESS**

We need to decide on a recipient for the CARES Awards. Ms. Wilson recommends Jane Moore be the recipient for this award and has opened the floor for further discussion and any recommendations. Ms. Allen made a motion that the board choose Jane Moore as the CARES Award recipient. Mr. Schinharl seconded the motion. Ms. Wilson asked those in favor of the motion to signify by stating aye, those opposed nay. Motion unanimously carried.

## **NEW BUSINESS**

The Personnel Committee had just met on Monday and the minutes are in your blue folders. The only thing that was discussed was the update on the new mileage system which Ms. Jackson reported on during the Finance report.

Effective today, Larry Sykes has resigned from the board. He is very appreciative of the board and all of us. He just indicated that it was in his best interest to move on.

We are now down to nine board members. We have five openings. When you have committee meetings, be very careful for those committee chair members in terms of the number of board members you have at your meetings. More than four will equal a quorum.

Strategic Planning Committee will need to restructure and reschedule their next meeting. Personnel Committee will also need a new chair.

Mr. Schinharl discussed the need to recruit for more board members. Can we coordinate with the Commissioner's to get a relatively cooperative, timely response? Ms. Wilson states that if you know of anyone who has or will be submitting their application, to let her or Ms. Reese know and they will contact the Commissioner's Office to take a look at it and make a decision regarding appointing them.

## **CHAIR'S REPORT**

On February 7, 2020, the FosterBuild Ribbon Cutting Ceremony will be held. This is in Curtice, Ohio at 10:00 AM. If anyone is interested in attending, please let Kevin Milliken know.

## **EXECUTIVE DIRECTOR'S REPORT**

LCCS Child Placement Statistics (previous month listed in parentheses)

|                          |      |        |
|--------------------------|------|--------|
| Agency Foster Homes      | 334  | (361)  |
| Subsidized Adoptions     | 1257 | (1269) |
| Purchased Boarding Homes | 98   | (100)  |
| Institutions/Group Homes | 14   | (12)   |
| Relative Placement       | 230  | (225)  |

- I have participated in four of the foster care reform forums—Wood County, Columbus, Cleveland, and Cincinnati. A lot of good information from foster parents, emancipated youth. A common theme heard is the need for a statewide ombudsman independent of child protective agencies and JFS to best address the needs of children and foster

parents. It is unclear how the governor will respond. Some LCCS staff have traveled with me to visit child protective agencies (Franklin, Hamilton, Cuyahoga) to learn how those agencies operate and gain program ideas, in particular, intake and assessments, support for kin. Many are struggling with front-line staff. In keeping with the strategic plan, LCCS also is building a list of decision-makers around the state to build further collaborations and support. This is turning in to a good effort.

- December 20, President Trump signed a massive spending bill which included the Family First Transition Act. This Act will:
  - Provide readiness funding to states for Family First implementation. Ohio is estimated to receive about \$18M for two years.
  - Provide flexible funding to waiver jurisdictions to make up a portion (90% in FY 2020 and 75% in FY 2021) between what the state/waiver jurisdictions receive in IV-E reimbursement and the temporary guarantee level. This is great news for the fifteen counties that participated in the Protect Ohio waiver which expired on Sept. 30 of this year.
  - Delay the well-supported evidence-based prevention services requirement to 2021, and then allows spending on both supported and well-supported programs to count toward the 50% requirement in FY 2022 and 2023.
- A small group of directors and HR specialists will be looking into ramifications of caseworkers being defined as first responders, based on recent court action in Montgomery County.
- The Public Information department is building a calendar of agency events to better organize fundraising, community collaboration, and the efforts of internal agency committees.
- Northwest Ohio companies and businesses joined individual donors to contribute more than 17,500 items this holiday season, including bikes, toys, coats, books, electronic and digital devices, as well as personal care items. LCCS was able to share the donations with four shelters and two nonprofit agencies who assist children and families.
- 71-year old Marian Franklin hand made nearly a dozen giant comforters, along with a number of smaller blankets and pillowcases-- more than 40 items in all. Marian has done this for LCCS going on 20 years!
- Thanks to a pair of LCCS partners in separate efforts the youth groups at Northpoint Church made 200+ snack bags for the kids in Family Visits. The Connecting Kids to Meals made sure LCCS kids on caseload received more than 600 take-home meal kits.
- Cakes for Kids wants to ensure every foster child receives a birthday cake in 2020. The goal is to provide 700 birthday cakes, which will be made by Jera's Heavenly Sweet. A Cumulus radio station donated airtime to conduct their own fundraiser on January 9.

## IN THE MEDIA

|                                        |                                                                                         |          |
|----------------------------------------|-----------------------------------------------------------------------------------------|----------|
| 13, 24                                 | 12 Kids of Christmas                                                                    | 12-18-19 |
| 11, 36                                 | Warning signs of sexual abuse. Interviews with Donna Seed and Nicole Williams           | 12-26-19 |
| 11, 36                                 | Playground fundraising effort. Interviews with Donna Seed and Nicole Williams           | 12-26-19 |
| toledo.com, 11,<br><i>Toledo Blade</i> | Library hosting several foster recruitment sessions as part of ongoing LCCS partnership | 1-6-20   |

### **EXECUTIVE SESSION**

A motion was made by Ms. McCollough to go into Executive Session to discuss succession planning. Seconded by Ms. Allen.  
Roll Call: All Board members present with the exception of Ms. Vasquez.

### **OPEN SESSION**

Rev. Dr. Perryman made a motion to come out of Executive Session. Ms. Allen seconded.  
Roll Call: All Board members present with the exception of Ms. Vasquez.

No action coming out of the Executive Session.

### **ADJOURNMENT**

Ms. Cowell made a motion to adjourn.  
We stand adjourned.

Respectfully submitted,

A handwritten signature in blue ink that reads "Johnetta McCollough". The signature is written in a cursive, flowing style.

Johnetta McCollough, Board Secretary